

# HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

## BUDGET & FINANCE COMMITTEE

*Landon Gulley, Chair*  
*Bubba Gregory, Vice Chair*  
*Amy Thomas, Secretary (NVM)*

*Beverly Atwood*  
*Tommy Belcher*  
*Grant Cothron*

*Will Dennis*  
*Jerry Ford*  
*Lesley Overman*

JANUARY 22, 2024 | 6:00 PM | TC COMMUNITY CENTER

### AGENDA

1. Open Meeting
2. Review Minutes from November 20<sup>th</sup> meeting
3. Financial Statements
  - A. Trustee Cash Balance Statement – December 2023
  - B. Financial Summaries – December 2023
4. Budget Amendments

#### FUND 101 – COUNTY GENERAL

101-08FB	Insurance Premiums Increased 588 to 618	\$	14,580
101-09FB	Payroll Clerk – PT position		11,842
101-10G	Senior Center GNRC Grant – Amendment		11,958
101-11	Insurance Recovery – Sheriff Dept		14,495
101-12G	Emergency Management Performance Grant		2,035
101-13	Overtime Adjustments		52,782
101-14A	Generator – Admin Bldg		140,000

#### FUND 111 – URBAN SERVICES

111-02FB	Insurance Premiums Increased 588 to 618	\$	2,340
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#### FUND 116 – SOLID WASTE

116-01FB	Insurance Premiums Increased 588 to 618	\$	1,440
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#### FUND 118 – AMBULANCE SERVICES

118-01FB	Insurance Premiums Increased 588 to 618	\$	16,632
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#### FUND 141 – GENERAL SCHOOLS

141-07	Vocational Education Programs	\$	36,400
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5. Budget for ARPA Funds
  - A. Fund 127 ARPA
  - B. Fund 128 ARPA-US
6. Discussion Items
  - A. Financing purchase of property for County Jail
  - B. Goals for FY25 Budget
  - C. Other
7. Public Comments
8. Adjourn

# HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

## BUDGET & FINANCE COMMITTEE

NOVEMBER 20, 2023 | 6:00 PM | TC COMMUNITY CENTER

### MINUTES

Members Present: 8/8

Landon Gulley, Chair

Bubba Gregory, Vice Chair

Beverly Atwood

Tommy Belcher

Grant Cothron

Will Dennis

Jerry Ford

Lesley Overman

Others Present: Mayor Jack McCall, Hon. Branden Bellar, Amy Thomas, Rosalie Myhan, David Thomas, Dr. Clint Satterfield, Sharon Linville, Roxanne Lambert

The meeting was called to order at 6:00pm by Chairman Gulley. A quorum was determined with all members present.

Review Minutes from the October 16<sup>th</sup> meeting.

Beverly Atwood made a motion to accept minutes; seconded by Jerry Ford.

**MINUTES ACCEPTED**

### **Elections**

#### **Officers**

Beverly Atwood made the motion to keep officers as current; Will Dennis second. **MOTION CARRIED**

*Chair – Landon Gulley*

*Vice – Bubba Gregory*

*Secretary – Amy Thomas*

#### **Purchasing Subcommittee**

Committee is to be comprised of 5 members of the Finance Committee.

Members appointed: Beverly Atwood, Bubba Gregory, Landon Gulley, Will Dennis, Jerry Ford

### **Financial Statements**

Trustee Cash Balance Statement – October 2023

Gulley recognized the two CDs totaling \$1,000,000 that were opened by Trustee Cindy Carman. These are 6mo CDs that are earning 4.5% interest. Dennis also recognized two other new accounts in the Trustee's listing that total \$900,000. Committee appreciates Trustee Carman's investing actions.

Financial Summaries – October 2023 *33.3% of budget*

Zoning Studies (43140) is above budget due to an increase in the zoning permits fee amount.

In was noted that line items were omitted in the Fund 101 Revenue report. Ms. Thomas will send out a corrected report after the meeting.

Schools Quarterly Reports

Tuition-Regular Day (43511) per Dr. Satterfield this line includes two streams: high school out of county and PreK that was added this year.

The Tuition-Other (43517) holds the LEAPS afterschool tuition.

Dr. Satterfield presented the schools' quarterly reports ending September 2023.

Committee asked about the progress on the field houses. Dr. Satterfield stated they are still in the design stages and gathering data for architectural plans on the current field house. Surveys have been done for the new field house. Aiming to have bid documents ready in March 2024.

Motion by Bubba Gregory to approve financial statements as presented; seconded by Beverly Atwood.

**MOTION CARRIED**

**Budget Amendments**

101-06G	CDBG 2022	\$	525,000
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Grant funding for housing rehabilitation on Morrison, Foxall, and Front streets.

Motion by Jerry Ford to recommend BA 101-06G to the full commission; seconded by Grant Cothron.		<b>MOTION CARRIED</b>
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101-07G	Emergency Management Performance Grant	\$	3,500
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Annual grant from homeland security. Chief Batey is planning to use the funding for specialized training and staff development.

Motion by Jerry Ford to recommend BA 101-07G to the full commission; seconded by Grant Cothron.		<b>MOTION CARRIED</b>
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141-04G	LEAPS Program	\$	111,102.00
141-05G	Special Education – Preschool Grant		13,856.73

Motion by Beverly Atwood to recommend BA 141-04G and 141-05G to the full Commission; seconded by Grant Cothron.		<b>MOTION CARRIED</b>
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141-06	TN Youth Risk Behavior Survey		900.00
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Motion by Beverly Atwood to recommend BA 141-06 to the full Commission; seconded by Jerry Ford.		<b>MOTION CARRIED</b>
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**Discussion**

- A. Accounting Staff – Committee previously discussed looking into a third-party vendor. Mayor stated that the accounting staff met with Paychex and reviewed the process for Paychex to take over the payroll responsibilities. The annual cost is estimated at \$55,000 that would increase each year plus other fees as services come up. Mayor believes we could solve the issue by hiring a part time staff member to take over the payroll responsibilities and use the current payroll clerk as a backup. The additional staff member could also take on other tasks as needed to assist the department.

Discussion over the implementation of a timeclock system was had. Ms. Thomas was researching the system offered by MyBenefitsChannel. This activity was put on hold to look into the third-party payroll system. This expense was included in the approved budget and could be put in place as early as January or February. The system incorporates the existing MyBenefitsChannel system that we use for paystubs, HR tracking, ACA tracking, and other payroll functions. Implementing this system would shift more responsibility to the Department Heads and Elected Officials. The company built the system around our current personnel policies. Any changes to times would be made by the supervisor and audit reports would be available.

Atwood supported the timeclock system and the need for a backup payroll. As was found in the Audit Committee meetings, there are several discrepancies with time sheets. Implementation of a time clock system should correct these inaccuracies.

- B. Planning Office  
 Mayor McCall had previously mentioned moving forward with posting the position of the Building Official. The salary for this position was to be determined at the time when the budget was

passed. The previous Building Official's salary was \$44,500 due to his request; however, it should have been \$55,000-60,000.

Office is currently operating with the office manager, Ms. Myhan, doing residential inspections and also using state inspectors for bigger projects. Ms. Myhan has obtained the ICC residential inspector certification. We have only been billed for the state inspectors which averages out to \$22-24,000 per year. Services from neighboring counties have not been billed to the County at this time.

Mayor proposed advertising the building official position with a starting salary of \$55,000 annually with an increase to \$60,000 when all required certifications were obtained.

Gulley asked about continuing to use the state inspectors. McCall stated that one of the inspectors was on a temporary assignment and the inspectors from the neighboring counties have ceased assistance. Atwood would like to research continuing to use the state inspectors to see if this is a viable option. Proposed goal would be to outsource the inspection services and then having an office manager.

- C. Broadband Ready Connected Communities Grant – purpose is to build new or renovate an existing building to provide digital access. Mayor is looking at using Ward School for the project. The grant is \$2,000,000 with a 10% local match - \$200,000. Mayor used Gallatin's Shalom Center as an example of the proposed activities. The Shalom Center houses the Head Start program, Mid Cumberland programs, retail space, shared business work centers, and other activities. Would like to present a resolution to the Commission authorizing application of the grant. The deadline to apply is December 11. Funding the \$200,000 could come from Urban Services, ARPA, or using General and Urban.

Motion by Beverly Atwood to recommend Resolution to apply for the CCF grant to the full Commission; seconded by Will Dennis.
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**MOTION CARRIED**

**Public Comment** – none presented

**Adjourn**

*Motion by Bubba Gregory; second by Grant Cothron*

*Meeting adjourned at 7:00pm*

*Minutes presented by  
Amy Thomas*

**TROUSDALE COUNTY TRUSTEE**

**TRIAL BALANCE**

**December 31, 2023**

ACCT FUNC	DESCRIPTION	INT RATE	Beginning Fiscal Year Balance	YTD Debits	YTD Credits	Ending Balance	
999-11120	CASH ON HAND		56,993.35	12,673,999.09	12,088,923.63	642,068.81	
999-11130- 201	CD 1ST NATIONAL BANK	5.25%	1,000,000.00	-	-	1,000,000.00	
999-11130- 202	CD 2nd NATIONAL BANK	5.03%	-	500,000.00	-	500,000.00	
999-11130- 203	CD 1ST NATIONAL BANK 5492	5.25%	604,000.00	-	-	604,000.00	
999-11130- 204	CD 1ST NATIONAL BANK 5492	5.03%	-	400,000.00	-	400,000.00	
999-11130- 205	CD 1ST NATIONAL BANK ROAD SUPER	5.03%	25,000.00	-	-	25,000.00	
999-11130- 206	CD 1ST NATIONAL BANK ROAD SUPER	5.03%	-	600,000.00	-	600,000.00	
999-11130- 21	1ST NATIONAL BANK 8120777		9,022,518.52	10,860,438.65	10,603,271.16	9,279,686.01	
999-11130- 210	CD 1ST NATIONAL BANK 7871	4.75%	940,000.00	-	-	940,000.00	
999-11130- 22	1ST NATIONAL BANK PAYROLL TAXES		-	1,609,311.81	1,609,311.81	-	
999-11130- 23	1ST NATIONAL BANK OTHER AGENC		54,722.88	74,200.31	27,637.56	101,285.63	
999-11130- 30	WILSON BANK & TRUST 0551		9,040,355.50	13,696,282.75	14,004,385.20	8,732,253.05	
995-11130- 301	CD WILSON BANK & TRUST	4.50%	-	500,000.00	-	500,000.00	
995-11130- 302	CD WILSON BANK & TRUST	4.50%	-	500,000.00	-	500,000.00	
995-11130- 303	CD WBT ROAD SUPERINTENDENT	5.25%	25,000.00	-	-	25,000.00	
999-11130- 304	CD WBT CD#139582	4.85%	150,000.00	-	-	150,000.00	
999-11130- 306	CD WBT CD#291943	3.05%	550,000.00	-	-	550,000.00	
999-11130- 31	WBT (HEALTH INSURANCE		-	1,515,279.57	1,515,279.57	-	
999-11130- 32	WBT/HARTS/TROUS RETIREME		40,905.14	874,418.15	905,637.50	9,685.79	
999-11130- 33	WBT CCA CORECIVIC		5,786,107.33	28,495,070.93	31,088,835.97	3,192,342.29	
999-11410	ACCOUNTS RECEIVABLE		904.18	101,425.33	98,945.51	3,384.00	
999-14310	UNDISTRIBUTED WARRANTS		-	52,033,472.93	52,033,472.93	-	
<b>TOTAL ASSETS</b>			<b>27,296,506.90</b>	<b>124,433,899.52</b>	<b>123,975,700.84</b>	<b>27,754,705.58</b>	
							<b>Cash Balance</b>
							<b>- NOT FUND BALANCE -</b>
995-21500- 101	COUNTY GENERAL		4,736,485.23	5,494,177.46	6,047,753.07	5,290,060.84	-101 COUNTY GENERAL
999-21500- 111	URBAN SERVICE FUND		2,241,247.27	582,610.63	660,290.58	2,318,927.22	-111 URBAN SERVICE
999-21500- 116	SOLID WASTE		1,196,961.71	902,074.88	467,654.43	762,541.26	-116 SOLID WASTE
999-21500- 118	HARTS/TROUS COUNTY AMBUL		556,148.38	660,487.14	888,907.87	784,569.11	-118 AMBULANCE
999-21500- 121	SPECIAL PURPOSE		5,786,107.33	31,088,835.97	28,495,070.93	3,192,342.29	-121 CORECIVIC - TTCC
999-21500- 122	TROUSDALE COUNTY DRUG		110,424.25	44.05	4,403.18	114,783.38	-122 COUNTY DRUG
999-21500- 127	AMER RESQ FUND - GENERAL		1,216,201.79	49.82	54,981.80	1,271,133.77	-127 ARPA - GENERAL
999-21500- 128	AMER RESQ FUND - URBAN		1,918,445.02	157,098.16	7,315.78	1,768,662.64	-128 ARPA - URBAN
999-21500- 131	COUNTY HIGHWAY		1,753,269.46	1,319,474.85	1,288,576.16	1,722,370.77	-131 COUNTY HIGHWAY
999-21500- 141	PUBLIC SCHOOL		5,319,492.73	7,362,055.75	9,962,866.19	7,920,303.17	-141 PUBLIC SCHOOL
999-21500- 142	SCHOOL FEDERAL PROJECTS		195,379.62	670,141.74	571,814.89	97,052.77	-142 SCHOOL FED PROJ
999-21500- 143	CENTRAL CAFETERIA		739,163.69	586,194.12	388,390.04	541,359.61	-143 CENTRAL CAFETERIA
999-21500- 151	DEBT SERVICE		564,874.81	3,495,330.29	3,702,591.27	772,135.79	-151 DEBT SERVICE
999-21500- 171	GENERAL CAPITAL PROJECT		314,484.21	31,450.00	300,000.00	583,034.21	-171 CAPITAL PROJECTS
999-21500- 362	OTHER AGENCY-DA		54,698.03	27,638.75	74,200.31	101,259.59	
999-21500- 363	15th JD DRUG TASK FORCE		475,615.82	116,579.79	68,718.52	427,754.55	-363 DTF
999-21500- 364	DISTRICT ATTORNEY GENERA		18,959.00	21,402.33	23,412.68	20,969.35	
999-21500- 920	UNEMPLOYMENT-DUE TO STAT		1,278.97	1,278.97	-	-	
999-21500- 921	PAYROLL TAXES		48,525.58	1,609,311.81	1,610,228.52	49,442.29	
999-21500- 922	METRO GOVT INSURANCE		-	426,432.00	426,432.00	-	
999-21500- 923	RETIREMENT CONTRIBUTIONS		40,818.22	1,085,125.31	1,053,861.73	9,554.64	
999-21500- 931	TEACHER INSURANCE		7,925.78	909,359.76	907,882.31	6,448.33	
999-22200	OTHER DEFERRED REVENUE		-	6,596.00	6,596.00	-	
999-28310	UNDISTRIBUTED TAXES		-	15,733.52	15,733.52	-	
999-29900	FEE/COMMISSION ACCOUNT		-	151,866.32	151,866.32	-	
<b>TOTAL LIABILITIES</b>			<b>27,296,506.90</b>	<b>56,721,349.42</b>	<b>57,179,548.10</b>	<b>27,754,705.58</b>	
<b>TOTAL COUNTY TRUSTEE</b>				<b>181,155,248.94</b>	<b>181,155,248.94</b>	<b>-</b>	

## Comparison DECEMBER 2022 / DECEMBER 2023

	<b>Property Tax</b>		<b>Revenues</b>		<b>Expenses</b>	
	<u>Dec 22</u>	<b>Dec 23</b>	<u>Dec 22</u>	<b>Dec 23</b>	<u>Dec 22</u>	<b>Dec 23</b>
101	80.3%	<b>75.9%</b>	52.6%	<b>49.3%</b>	45.0%	<b>42.5%</b>
111	73.8%	<b>69.5%</b>	63.9%	<b>32.8%</b>	36.6%	<b>25.0%</b>
116	80.3%	<b>76.4%</b>	68.2%	<b>39.6%</b>	40.2%	<b>38.3%</b>
118	80.4%	<b>76.4%</b>	69.6%	<b>63.6%</b>	53.4%	<b>43.0%</b>
131	80.3%	<b>76.9%</b>	57.3%	<b>37.3%</b>	44.0%	<b>31.2%</b>
151	80.3%	<b>76.3%</b>	50.8%	<b>90.5%</b>	56.1%	<b>86.0%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**101 General Fund**

6th Month | 50.0%

**YearToDate**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>% of Budget</b>
<b>Revenues</b>				<i>Actual/Budget</i>
40110	Current Property Tax	2,993,692	2,272,243	75.9%
40115	Discount On Property Tax	(38,918)	(38,699)	99.4%
40120	Trustee's Collections - Prior Year	80,000	30,486	38.1%
40130	Cir Clk/Clk & Master Collections-Pr Yr	60,000	8,102	13.5%
40140	Interest And Penalty	10,000	3,393	33.9%
40161	Payments In Lieu Of Taxes - TVA <i>(quarterly beg Nov)</i>	25,000	8,346	33.4%
40210	Local Option Sales Tax <i>Runs a month behind</i>	900,000	435,506	48.4%
40220	Hotel/Motel Tax	3,000	1,155	38.5%
40230	Local Amusement Tax	100	43	43.0%
40250	Litigation Tax - General	25,000	15,446	61.8%
40260	Litigation Tax - Special Purpose	60,000	44,425	74.0%
40270	Business Tax <i>(due date April 15, deposited in May)</i>	50,000	4,147	8.3%
40275	Mixed Drink Tax	8,000	4,068	50.9%
40285	Adequate Facilities/Development Tax	170,000	91,419	53.8%
40290	Other County Local Option Taxes <i>(May)</i>	8,000	-	-
40320	Bank Excise Tax	60,000	-	-
40330	Wholesale Beer Tax	160,000	62,782	39.2%
41140	Cable TV Franchise <i>(Jan / June)</i>	6,000	-	-
41520	Building Permits	140,000	105,290	75.2%
41590	Other Permits	100	-	-
42110	Fines	200	143	71.3%
42120	Officers Costs	1,500	608	40.5%
42190	Data Entry Fee Circuit Court	500	187	37.3%
42310	Fines	10,000	4,807	48.1%
42320	Officers Costs	25,000	14,283	57.1%
42330	Games And Fish Fines	100	-	-
42350	Jail Fees	2,500	1,648	65.9%
42380	DUI Treatment Fines	2,000	1,045	52.3%
42390	Data Entry Fee - General Sessions	6,000	3,504	58.4%
42391	Courtroom Security Fee	25,000	15,251	61.0%
42410	Fines	100	152	152.0%
42420	Officers Costs	500	266	53.2%
42480	Juvenile Court: DUI Treatment Fines	1,500	-	-
42490	Data Entry Fee - Juvenile Court	50	19	38.0%
42520	Officers Costs	850	226	26.5%
42530	Data Entry - Chancery Court	800	220	27.5%
42810	Fines	500	-	-
42910	Proceeds from Confiscated Property	-	6,981	
42990	Other Fines, Forfeitures, and Penalties	-	49	
43140	Zoning Studies	500	2,300	460.0%
43320	Planning Fees	-	350	
43350	Copy Fees	250	70	28.1%
43370	Telephone Commissions	20,000	8,558	42.8%
43383	Title and Registration Fees	8,500	3,633	42.7%
43392	Data Processing Fee -Register	4,500	1,626	36.1%
43394	Data Processing Fee - Sheriff	150	44	29.1%

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**101 General Fund**

6th Month | 50.0%

**YearToDate**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>% of Budget</b>
43395	Sexual Offender Registration Fee-	1,800	450	25.0%
43396	Data Processing Fee - County Clerk	1,000	333	33.3%
43399	Vehicle Insurance Coverage and	600	505	84.2%
44110	Investment Income	40,000	118,519	296.3%
44120	Lease/Rentals	16,500	10,509	63.7%
44131	Commissary Sales	5,000	3,275	65.5%
44135	Sale Of Gasoline	15,000	35,739	238.3%
44150	Animal Shelter Adoptions	-	3,975	
44170	Miscellaneous Refunds	-	489	
44530	Sale of Equipment ( <i>Playground Equip, etc</i> )	-	3,957	
44540	Sale of Property ( <i>Vehicles</i> )	-	2,148	
44570	Animal Shelter Donations	-	2,690	
44990	Other Local Revenues	12,000	13,051	108.8%
45510	County Clerk	130,000	40,176	30.9%
45520	Circuit Court Clerk	15,000	8,636	57.6%
45540	General Sessions Court Clerk	80,000	46,315	57.9%
45550	Clerk And Master	25,000	16,010	64.0%
45580	Register	60,000	26,563	44.3%
45590	Sheriff	8,000	2,164	27.1%
45610	Trustee	230,000	149,997	65.2%
46110	Juvenile Services Program	9,000	-	-
46140	Aging Programs / Senior Center Grants	42,500	8,886	20.9%
46290	Other Public Safety Grants <i>SRO Grant, Mental Health Transport</i>	260,000	227,420	87.5%
46310	Health Department Programs	7,700	-	-
46390	Other Health And Welfare Grants <i>includes Park Grant and Spay/Neuter Grant</i>	601,400	6,945	1.2%
46430	Litter Program	44,200	-	-
46830	Beer Tax	19,000	10,785	56.8%
46835	Vehicle Certificate Of Title	6,000	2,442	40.7%
46845	Opiod Settlement Funds			
46852	State Revenue Sharing -	20,000	8,373	41.9%
46855	State Shared Sports Gaming Privilege	-	8,682	
46915	Contracted Prisoner Board	204,000	74,620	36.6%
46960	Registrar's Salary Supplement	15,164	3,791	25.0%
46980	Other State Grants ( <i>Election Voting Machines</i> )	129,170	-	
46990	Other State Revenues ( <i>Soil Conservation Reimb</i> )	22,500	9,826	43.7%
47180	Community Development Grants (CDBG-HR)	525,000	-	
47235	Homeland Security Grants: Emergency Perf Mgmt	3,500	5,534	
47306	CARES: Health Dept	250,000	-	
47620	Police Service (Lake Area)	5,500	3,784	68.8%
47715	Tax Credit Bond Rebate ( <i>QSCB program</i> )	115,000	58,104	50.5%
47990	Other Direct Federal Revenue	-	200	
48130	Contributions <i>Library Fines &amp; Donations</i>	-	2,139	
48140	Contracted Services	5,000	-	
48610	Donations <i>Senior Center Fund Raising</i>	10,000	4,196	42.0%

**Hartsville / Trousdale Co Government**  
Summary Financial Statement  
December 2023

**101 General Fund**

6th Month | 50.0%

**YearToDate**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>% of Budget</b>
48990	Other Revenues ( <i>ENBRIDGE GRANT - PARK</i> )	-	25,010	

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**101 General Fund**

6th Month | 50.0%

**YearToDate**

Account	Description	Budget	Actual	% of Budget
48991	Opioid Settlement Funds - <i>Past Remediation</i>	-	3,828	
49700	Insurance Recovery	-	14,494	
49800	Transfers In ( <i>ARPA - Health Dept Project</i> )	123,900	-	
<b>Total Revenues</b>		<b>8,281,008</b>	<b>4,078,680</b>	<b>49.3%</b>

**Expenditures**

51100	County Commission	121,268	28,429	23.4%
51220	Beer Board	1,793	125	6.9%
51300	County Mayor/Executive	399,346	184,027	46.1%
51400	County Attorney	82,000	34,955	42.6%
51500	Election Commission	325,086	63,773	19.6%
51600	Register Of Deeds	159,171	72,740	45.7%
51720	Planning	138,170	53,439	38.7%
51800	County Buildings	358,307	137,745	38.4%
51910	Preservation Of Records	5,150	1,152	22.4%
52300	Property Assessor's Office	169,386	75,171	44.4%
52400	County Trustee's Office	172,397	85,784	49.8%
52500	County Clerk's Office	194,099	86,077	44.3%
52600	Data Processing	145,000	34,299	23.7%
53100	Circuit Court	228,849	113,016	49.4%
53300	General Sessions Court	138,317	67,733	49.0%
53400	Chancery Court	154,086	76,721	49.8%
53700	Judicial Commissioners	43,597	20,886	47.9%
53920	Courtroom Security	114,009	16,528	14.5%
54110	Sheriff's Department	1,855,192	820,770	44.2%
54120	Special Patrols: School Resource Officers	223,001	90,565	40.6%
54150	Drug Enforcement	79,134	49,049	62.0%
54160	Administration Of The Sexual Offender	4,400	1,797	40.8%
54210	Jail	1,436,566	603,033	42.0%
54220	Workhouse	120,407	48,884	40.6%
54240	Juvenile Services	55,276	23,637	42.8%
54310	Fire Prevention And Control	146,829	70,738	48.2%
54420	Rescue Squad	67,725	16,459	24.3%
54490	Other Emergency Management	101,444	44,759	44.1%
54610	County Coroner/Medical Examiner	39,000	9,900	25.4%
55110	Local Health Center	32,599	5,586	17.1%
55120	Animal Shelter	105,020	33,443	31.8%
55170	Alcohol And Drug Programs	8,980	3,408	38.0%
55720	Litter Grant	44,202	13,216	29.9%
56100	Senior Citizens Center	65,394	17,420	26.6%
56300	Senior Citizens Assistance	63,821	44,536	69.8%
56500	Libraries	161,805	68,410	42.3%
56700	Parks And Fair Boards	289,264	76,216	26.3%
57100	Agricultural Extension Service	80,609	12,162	15.1%
57500	Soil Conservation	49,280	29,315	59.5%
	<i>includes annual contribution</i>			
58190	Other Economic And Community	532,000	5,163	1.0%
58300	Veteran's Services	20,980	8,686	41.4%

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**101 General Fund**

6th Month | 50.0%

**YearToDate**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>% of Budget</b>
58400	Other Charges <i>insurance premiums, workers comp, fuel charges</i> <b>other funds billed for ins premiums in Nov/Dec</b>	457,600	357,348	78.1%
58600	Employee Benefits	5,500	-	-
58900	Miscellaneous <i>includes contributions to non profits</i>	38,000	32,633	85.9%
91140	Capital Project   Health Dept Remodel	745,500	-	
91150	Capital Project   Park Grant <i>amount reflects PO for equipment and engineering expenses</i>	1,200,165	1,063,400	88.6%
99100	Transfers Out	189,816	44,478	23.4%
<b>Total Expenditures</b>		<b>11,169,540</b>	<b>4,747,611</b>	<b>42.5%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**111 Urban Services**

6th Month | 50.0%

**Year-To-Date**

Account	Description	Budget	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	470,337	326,889	69.5%
40115	Discount On Property Tax	(7,055)	(5,070)	71.9%
40120	Trustee's Collections - Prior Year	15,000	5,632	37.5%
40130	Cir Clk/Clk & Master Collections-Pr Yr	10,000	3,733	37.3%
40140	Interest And Penalty	2,000	590	29.5%
40290	Other County Local Option Taxes <i>(May)</i>	35,000	-	-
40390	Other Statutory Local Taxes	70,000	25,461	36.4%
41140	Cable TV Franchise <i>(March)</i>	18,000	-	-
41520	Building Permits	40,000	15,148	37.9%
43107	Residential Waste Collection Charge	230,000	77,843	33.8%
44130	Sale Of Materials And Supplies	500	100	20.0%
46490	Other Public Works: MultiModal Grant	679,902	-	-
46840	Alcoholic Beverage Tax	25,000	14,476	57.9%
46970	State Shared Sales Tax - Cities	230,000	132,450	57.6%
<b>Total Revenues</b>		<b>1,818,684</b>	<b>597,253</b>	<b>32.8%</b>

**Expenditures**

54110	Sheriff's Department	643,595	287,528	44.7%
54310	Fire Prevention And Control	9,500	1,200	12.6%
55731	Waste Pickup	374,340	132,543	35.4%
56900	Other Social, Cultural And Recreational <i>July 4th Fireworks</i>	6,000	-	-
58400	Other Charges	155,700	73,974	47.5%
58600	Employee Benefits	2,250	1,275	56.7%
62000	Highway And Bridge Maintenance	100,000	15,278	15.3%
91150	Social, Cultural And Recreation	40,000	-	-
91200	Highway & Street Capital Projects <i>(Broadway Sidewalk)</i>	832,377	29,465	3.5%
<b>Total Expenditures</b>		<b>2,163,762</b>	<b>541,263</b>	<b>25.0%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**116 Solid Waste / Sanitation**

6th Month | 50.0%

**Year-To-Date**

Account	Description	Budget	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	371,885	284,206	76.4%
40115	Discount On Property Tax	(8,000)	(4,841)	60.5%
40120	Trustee's Collections - Prior Year	15,000	3,853	25.7%
40130	Cir Clk/Clk & Master Collections-Pr Yr	5,000	1,023	20.5%
40140	Interest And Penalty	2,700	431	16.0%
40270	Business Tax	10,000	519	5.2%
43106	Commercial And Industrl Waste Coll	230,000	115,504	50.2%
44145	Sale Of Recycled Materials <i>(scrap metal, cardboard)</i>	35,000	28,977	82.8%
44540	Sale of Property <i>(Vehicles)</i>	-	2,250	
46990	Other State Revenues	5,000	3,354	67.1%
48130	Contributions - ARPA	432,500	-	
<b>Total Revenues</b>		<b>1,099,085</b>	<b>435,275</b>	<b>39.6%</b>

**Expenditures**

55732	Convenience Centers	1,018,308	415,069	40.8%
55751	Recycling Center	102,331	39,138	38.2%
55759	Other Waste Disposal	300,000	78,860	26.3%
55770	Postclosure Care Costs <i>(Landfill)</i>	33,000	5,502	16.7%
58400	Other Charges	46,000	35,502	77.2%
<b>Total Expenditures</b>		<b>1,499,639</b>	<b>574,070</b>	<b>38.3%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**118 Ambulance Service**

6th Month | 50.0%

**Year-To-Date**

Account	Description	Budget	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	778,467	594,381	76.4%
40115	Discount On Property Tax	(8,000)	(10,123)	126.5%
40120	Trustee's Collections - Prior Year	12,000	8,040	67.0%
40130	Cir Clk/Clk & Master Collections-Pr Yr	5,000	2,139	42.8%
40140	Interest And Penalty	3,000	892	29.7%
40270	Business Tax	9,500	1,085	11.4%
43120	Patient Charges	500,000	229,669	45.9%
44110	Investment Income	-	98	
<b>Total Revenues</b>		<b>1,299,967</b>	<b>826,180</b>	<b>63.6%</b>
<b>Expenditures</b>				
55130	Ambulance/Emergency Medical	1,436,341	618,293	43.0%
<b>Total Expenditures</b>		<b>1,436,341</b>	<b>618,293</b>	<b>43.0%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**121 Special Fund / CCA / CoreCivic**  
*Pass-thru account*

6th Month | 50.0%

**Year-To-Date**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>% of Budget</b>
<b>Revenues</b>				
46915	Contracted Prisoner Board	69,091,800	22,973,902	33.3%
<b>Total Revenues</b>		<b>69,091,800</b>	<b>22,973,902</b>	<b>33.3%</b>
<b>Expenditures</b>				
54900	Other Public Safety	69,091,800	19,781,560	28.6%
<b>Total Expenditures</b>		<b>69,091,800</b>	<b>19,781,560</b>	<b>28.6%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**122 County Drug**  
*Sheriff's Fund*

6th Month | 50.0%

**Year-To-Date**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>% of Budget</b>
<b>Revenues</b>				
42340	Drug Control Fines	5,000	2,856	57.1%
42865	Drug Task Force Forfeitures And	8,000	-	-
42910	Proceeds From Confiscated Property	3,000	1,500	50.0%
<b>Total Revenues</b>		<b>16,000</b>	<b>4,356</b>	<b>27.2%</b>
<b>Expenditures</b>				
54150	Drug Enforcement	21,250	44	0.2%
<b>Total Expenditures</b>		<b>21,250</b>	<b>44</b>	<b>0.2%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**151 Debt Service**

6th Month | 50.0%

Account	Description	Year-To-Date		
		Budget	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	466,828	356,120	76.3%
40115	Discount On Property Tax	(7,002)	(6,059)	86.5%
40120	Trustee's Collections Prior Year	10,000	3,194	31.9%
40130	Cir Clk/Clk & Master CollectionsPr Yr	5,000	848	17.0%
40140	Interest And Penalty	1,500	357	23.8%
40266	Litigation Tax Jail Or Workhouse	25,000	14,849	59.4%
40270	Business Tax	5,000	650	13.0%
44110	Investment Income	15,000	10,700	71.3%
44170	Misc Refunds		1,360	
48130	Contributions	159,450	-	-
49100	Bond Proceeds	3,264,000	3,264,000	100.0%
49800	Transfers In	133,428	44,478	33.3%
<b>Total Revenues</b>		<b>4,078,204</b>	<b>3,690,496</b>	<b>90.5%</b>

**Expenditures**

82110	General Government: Principal	1,381,195	1,300,000	94.1%
	<i>CJC</i>	<i>1,381,195</i>	<i>1,300,000</i>	<i>94.1%</i>
82130	Education: Principal	2,345,639	2,042,716	87.1%
	<i>EESI</i>	<i>2,087,000</i>	<i>1,964,000</i>	<i>94.1%</i>
	<i>JSMS</i>	<i>101,207</i>	<i>-</i>	<i>0.0%</i>
	<i>QSCB</i>	<i>157,432</i>	<i>78,716</i>	<i>50.0%</i>
82210	General Government: Interest	50,000	20,963	41.9%
	<i>CJC</i>	<i>50,000</i>	<i>20,963</i>	<i>41.9%</i>
82230	Education: Interest (EESI, QSCB, JSMS)	240,466	96,380	40.1%
	<i>EESI</i>	<i>75,000</i>	<i>31,707</i>	<i>42.3%</i>
	<i>JSMS</i>	<i>18,150</i>	<i>9,075</i>	<i>50.0%</i>
	<i>QSCB</i>	<i>122,316</i>	<i>55,598</i>	<i>45.5%</i>
	<i>TCES</i>	<i>25,000</i>	<i>-</i>	<i>0.0%</i>
82310	General Government: Fees ( <i>Trustee Commission</i> )	20,570	12,103	58.8%
	<i>Trustee's Commission</i>	<i>15,000</i>	<i>7,311</i>	<i>48.7%</i>
	<i>CJC - Services Fees</i>	<i>5,570</i>	<i>4,792</i>	<i>86.0%</i>
82330	Education: Fees (EESI, QSCB)	9,020	7,509	83.3%
	<i>EESI - Service Fees</i>	<i>5,000</i>	<i>6,500</i>	<i>130.0%</i>
	<i>QSCB - Service Fees</i>	<i>2,020</i>	<i>1,009</i>	<i>50.0%</i>
	<i>TCES</i>	<i>2,000</i>	<i>-</i>	<i>0.0%</i>
<b>Total Expenditures</b>		<b>4,046,890</b>	<b>3,479,670</b>	<b>86.0%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

*6th Month | 50.0%*    *onth | 41.67%*

**171 Capital Projects Fund**

*\*unbudgeted fund*

**Year-To-Date**

Account	Description	Year-To-Date
<b>Revenues</b>		
43190	Other General Service Charges <i>CoreCivic Admin Fee</i>	300,000
<b>Total Revenues</b>		<b>-      300,000</b>

<b>Expenditures</b>		<b>Beginning Balance</b>	<b>314,484</b>
<b>58400</b>	<b>Trustee Commission</b>		<b>3,000</b>
<b>91120</b>	<b>Administration of Justice Projects</b>	-	
	<i>8/23/2023    Stanley Holder - Option to Purchase Agreement</i>		<i>10,000</i>
	<i>11/15/2023    Spirit Architecture - Engineering/Planning Services</i>	-	<i>15,950</i>
	<i>11/22/2023    Compliance Engineering - Surveying</i>		<i>2,500</i>
<b>Total Expenditures</b>		<b>-</b>	<b>31,450</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**131 Highway Fund**

6th Month | 50.0%

**Year-To-Date**

Account	Description	Budget	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	108,413	83,376	76.9%
40115	Discount On Property Tax	-	(1,417)	-
40120	Trustee's Collections - Prior Year	3,000	1,126	37.5%
40130	Cir Clk/Clk & Master Collections-Pr Yr	2,500	496	19.9%
40140	Interest And Penalty	600	125	20.9%
40270	Business Tax	1,500	154	10.3%
44110	Investment Income	500	891	178.2%
46420	State Aid Program	532,990	-	-
46920	Gas and Motor Fuel Tax	1,727,595	802,261	46.4%
46930	Petroleum Special Tax	12,000	5,286	44.0%
<b>Total Revenues</b>		<b>2,389,098</b>	<b>892,299</b>	<b>37.3%</b>
<b>Expenditures</b>				
61000	Administration	257,462	119,231	46.3%
62000	Highway and Bridge Maintenance	1,439,288	610,012	42.4%
63100	Operation and Maintenance of Equipment	231,500	96,217	41.6%
65000	Other Charges	80,000	61,451	76.8%
66000	Employee Benefits	103,985	45,864	44.1%
68000	Capital Outlay	1,074,990	60,137	5.6%
<b>Total Expenditures</b>		<b>3,187,225</b>	<b>992,912</b>	<b>31.2%</b>

**Hartsville / Trousdale Co Government**  
**Summary Financial Statement**  
**December 2023**

**141 General Purpose School**

6th Month | 50.0%

Account	Description	Year-To-Date		
		Original Budget	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	1,550,000	1,292,956	83.4%
40115	Discount On Property Tax	(20,150)	(20,260)	100.5%
40120	Trustee's Collections - Prior Year	40,000	16,386	41.0%
40130	Cir Clk/Clk & Master Collections-Pr Yr	25,000	7,222	28.9%
40140	Interest And Penalty	6,000	1,824	30.4%
40161	Payments In Lieu of Taxes TVA	200,000	67,104	33.6%
40210	Local Option Sales Tax	980,000	611,497	62.4%
40270	Business Tax	25,000	2,205	8.8%
40275	Mixed Drink Tax	5,000	4,978	99.6%
41110	Marriage Licenses	650	390	59.9%
43511	Tuition - Regular Day	6,000	33,900	565.0%
43517	Tuition - Other	17,000	11,175	65.7%
43570	Receipts from Individual Schools	8,000	5,994	74.9%
44120	Lease/Rentals	12,550	2,797	22.3%
44170	Miscellaneous Refunds	10,000	13,540	135.4%
44530	Sale of Equipment	-	6,861	-
44560	Damages Recovered from Individuals	1,000	25	2.5%
44570	Contributions & Gifts	10,000	10,357	103.6%
46510	TN Investment in Student Achievement (TISA)	10,147,516	5,225,526	51.5%
46515	Early Childhood Education	99,818	34,584	34.6%
46590	Other State Education Funds	274,153	121,853	44.4%
46610	Career Ladder Program	7,600	3,930	51.7%
46790	Other Vocational	-	196,969	-
46980	Other State Grants	56,498	900	-
47143	Special Education Grants	-	-	-
48130	Contributions: Bond for Roof and Field House	967,500	900,000	-
49100	Bonds Issued	1,000,000	1,000,000	-
49700	Insurance Recovery	-	-	-
<b>Total Revenues</b>		<b>15,429,135</b>	<b>9,552,713</b>	<b>61.9%</b>

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-08FB Insurance Premiums**

**| BUDGET AMENDMENT**

**2024-101-08FB**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-39000	Fund Balance	\$ 14,400	
101-51300-207	Mayor's Office: Medical Insurance		\$ 720
101-51600-207	Register of Deeds: Medical Insurance		360
101-51720-207	Planning: Medical Insurance		360
101-51800-207	Buildings: Medical Insurance		180
101-52300-207	Property Assessor: Medical Insurance		360
101-52400-207	Trustee: Medical Insurance		360
101-52500-207	County Clerk: Medical Insurance		540
101-53100-207	Court Clerk: Medical Insurance		540
101-53300-207	General Sessions: Medical Insurance		180
101-53400-207	Clerk & Master: Medical Insurance		360
101-53920-207	Courtroom Security: Medical Insurance		180
101-54110-207	Sheriff: Medical Insurance		4,140
101-54120-207	School Resource Officers: Medical Insurance		720
101-54150-207	Drug Enforcement: Medical Insurance		360
101-54210-207	Jail: Medical Insurance		3,060
101-54220-207	Workhouse: Medical Insurance		360
101-54240-207	Juvenile Services: Medical Insurance		180
101-56300-207	Senior Center: Medical Insurance		180
101-56500-207	Library: Medical Insurance		540
101-56700-207	Parks & Recreation: Medical Insurance		720
	<b>TOTAL</b>	<b>\$ 14,400</b>	<b>\$ 14,400</b>

**Purpose:** Insurance Premiums increased effective January 1, 2024.

County Contribution increased from \$588 to \$617.23

81 employees have opted for health insurance coverage

<b>Budget Amendment Total</b>	<b>\$ 14,400</b>	<b>\$ 14,400</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

**Roll Call Vote**

Second: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

**Budget Amendment 2024-101-08FB approved by Commission on** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
 JACK MCCALL  
 COMMISSION CHAIRMAN

\_\_\_\_\_  
 RITA CROWDER  
 COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-09FB Payroll Clerk**

**| BUDGET AMENDMENT  
2024-101-09FB**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-39000	Fund Balance	\$ 11,842	
101-51300-162	Mayor's Office: Clerical Personnel		\$ 11,000
101-51300-201	Mayor's Office: Social Security		682
101-51300-212	Mayor's Office: Medicare		160
<b>TOTAL</b>		<b>\$ 11,842</b>	<b>\$ 11,842</b>

**Purpose:** *New Positions in Mayor's Office. Amounts reflect employment Feb 1- June 30  
Mayor's Office | Payroll Clerk - Part Time*

<b>Budget Amendment Total</b>	<b>\$ 11,842</b>	<b>\$ 11,842</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

**Roll Call Vote**

Second: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

**Budget Amendment 2024-101-09FB approved by Commission on \_\_\_\_\_**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-10G Senior Ctr Grant**

**| BUDGET AMENDMENT  
2024-101-10G**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-46140	Aging Programs	\$ 11,958	
101-56100-187	Adult Activities/Senior Center: Overtime		\$ 1,000
101-56300-187	Senior Center: Overtime		2,000
101-56300-499	Senior Center: Other Materials & Supplies		8,958

**Purpose:** Amendment to original GNRC Aging Program contract to provide for salary compensation and community support services

<b>Budget Amendment Total</b>	<b>\$ 11,958</b>	<b>\$ 11,958</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_ **Voice Vote** Absent \_\_\_\_\_

**Budget Amendment** 2024-101-10G approved by Commission on \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-11 Insurance Recovery**

**| BUDGET AMENDMENT**

**2024-101-11**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-49700	Insurance Recovery	\$ 14,495	
101-54110-338	Sheriff: Vehicle Repair		\$ 2,327
101-54210-335	Jail: Building Repair		12,168

**Purpose:** *Insurance recovery for Sheriff Dept  
Incident with Patrol vehicle  
Incident from storm damage in September*

<b>Budget Amendment Total</b>	<b>\$ 14,495</b>	<b>\$ 14,495</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_ **Voice Vote** Absent \_\_\_\_\_

**Budget Amendment** 2024-101-11 **approved by Commission on** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-12G EMPG**

**| BUDGET AMENDMENT  
2024-101-12G**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-47235-EMP	Homeland Security Grant: EMPG	\$ 2,035	
101-54490-790	EMA: Other Equipment		\$ 2,035

**Purpose:** *Emergency Management Performance Grant - See also BA 2024-101-07G \$3,500  
Full grant amount is \$5,535. Appropriating the remaining amount to EMA Other Equipment*

<b>Budget Amendment Total</b>	<b>\$ 2,035</b>	<b>\$ 2,035</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_ **Voice Vote** *Absent* \_\_\_\_\_

**Budget Amendment** 2024-101-12G *approved by Commission on* \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-13 Overtime Adj**

**| BUDGET AMENDMENT  
2024-101-13**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-52500-106	County Clerk: Deputy	\$ 500	
101-52500-187	County Clerk: Overtime		\$ 500
101-53920-106	Courtroom Security: Deputy	\$ 36,562	
101-54210-162	Jail: Clerical Personnel (Warrant Clerk)	15,720	
101-51720-187	Planning: Overtime		\$ 5,000
101-51720-201	Planning: Social Security		310
101-51720-204	Planning: State Retirement		300
101-51720-212	Planning: Medicare		75
101-54110-187	Sheriff: Overtime		20,000
101-54110-201	Sheriff: Social Security		1,240
101-54110-204	Sheriff: State Retirement		1,200
101-54110-212	Sheriff: Medicare		290
101-54150-187	Drug Enforcement: Overtime		1,000
101-54150-201	Drug Enforcement: Social Security		62
101-54150-204	Drug Enforcement: State Retirement		60
101-54150-212	Drug Enforcement: Medicare		15
101-54210-187	Jail: Overtime		20,000
101-54210-201	Jail: Social Security		1,240
101-54210-204	Jail: State Retirement		1,200
101-54210-212	Jail: Medicare		290

**Purpose:** *Moving funds within County Clerk office to cover overtime for department.*

*Taking unused funding from vacant Courtroom Security and Jail warrant clerk positions and funding overtime lines in Planning, Sheriff, and Jail. Overtime has increased due to short staffing and holiday pay in the Planning, Sheriff, and Jail departments.*

<b>Budget Amendment Total</b>	<b>\$ 52,782</b>	<b>\$ 52,782</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_ **Voice Vote** *Absent* \_\_\_\_\_

**Budget Amendment 2024-101-13 approved by Commission on** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**101-14A Generator**

**| BUDGET AMENDMENT  
2024-101-14A**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-47401-ARPA	ARPA Funding	\$ 140,000	
101-51800-790	Buildings: Other Equipment		\$ 140,000

**Purpose:** *Transferring funds from ARPA Fund 128.*

*Generator at the Administration Building needs to be replaced. This powers the HTCG phone system, broadband, and other critical equipment used by administration, law enforcement, and emergency services.*

<b>Budget Amendment Total</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>
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Purchase recommended by the Building Committee January 8, 2024  
 As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_ **Voice Vote** Absent \_\_\_\_\_

**Budget Amendment** 2024-101-14A *approved by Commission on* \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK



## Electrical Power Generation

Date: 11/22/2023

Project Name: Troupdale County New 125KW CAT Generator and Install Work Sourcewell Quote

Attn: Cliff Sallee

Thank you for the opportunity to offer the following Caterpillar power generation equipment and dealer services.

### Summary

- (1) Caterpillar Generator Set, 125KW, 277/480Vac, 60Hz, Diesel, Outdoor Application
- (1) Caterpillar Sound Attenuated Level 2 Enclosure
- (1) 24-hour Diesel Fuel Tank
- (1) 260A ATS, 3 Pole, Nema 3R
- Start Up Commissioning by Dealer Technicians.
- Maintenance Manuals.
- Cap existing gas line at source
- Demolition of existing ATS & Generator Set
- Lifting and pickup of all equipment
- New concrete pad installation
- Install new feeder for switch
- Install new Generator Set on new concrete pad.
- Install new ATS switch outside of building.
- Hook up all wiring to new Generator Set and verify connections.
- No fuel is included in our proposal. Fuel will need to be provided by end user.
- 5 Year 2500 Hour Generator Extended Warranty.
- Freight for all Materials to Jobsite.

**Total Price: \$139,770.00**

Sincerely,

Douglas Teague  
Thompson Energy Solutions  
Power Generation Sales  
M:(662) 617-0708 | O:(615) 259-5840

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

111-02FB Insurance Premiums

| BUDGET AMENDMENT  
2024-111-02FB

Request is hereby made to amend **Fund 111 Urban Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
111-39000	Fund Balance	\$ 2,340	
111-54110-207	Sheriff: Medical Insurance		\$ 1,440
111-55731-207	Waste Pickup: Medical Insurance		900
<b>TOTAL</b>		<b>\$ 2,340</b>	<b>\$ 2,340</b>

**Purpose:** Insurance Premiums increased effective January 1, 2024.  
County Contribution increased from \$588 to \$617.23  
13 employees have opted for health insurance coverage

<b>Budget Amendment Total</b>	<b>\$ 2,340</b>	<b>\$ 2,340</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

**Roll Call Vote**

Second: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

**Budget Amendment** 2024-111-02FB approved by Commission on \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**116-01FB Insurance Premiums**

**| BUDGET AMENDMENT  
2024-116-01FB**

Request is hereby made to amend **Fund 116 Solid Waste Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
116-39000	Fund Balance	\$ 1,440	
116-55732-207	Conv Ctr: Medical Insurance		\$ 1,260
116-55751-207	Recycling: Medical Insurance		180
<b>TOTAL</b>		<b>\$ 1,440</b>	<b>\$ 1,440</b>

**Purpose:** *Insurance Premiums increased effective January 1, 2024.  
County Contribution increased from \$588 to \$617.23  
8 employees have opted for health insurance coverage*

<b>Budget Amendment Total</b>	<b>\$ 1,440</b>	<b>\$ 1,440</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

**Roll Call Vote**

Second: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

**Budget Amendment** 2024-116-01FB *approved by Commission on* \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**118-02FB Insurance Premiums**

**| BUDGET AMENDMENT**

**2024-118-02FB**

Request is hereby made to amend **Fund 118 Ambulance Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
118-39000	Fund Balance	\$ 16,632	
118-55130-207	Ambulance Services: Medical Insurance		\$ 16,632
<b>TOTAL</b>		<b>\$ 16,632</b>	<b>\$ 16,632</b>

**Purpose:** *Insurance Premiums increased effective January 1, 2024.  
County Contribution increased from \$588 to \$617.23  
Also includes 3 employees who elected insurance beginning Jan 1  
15 employees have opted for health insurance coverage*

<b>Budget Amendment Total</b>	<b>\$ 16,632</b>	<b>\$ 16,632</b>
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As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

**Roll Call Vote**

Second: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

**Budget Amendment 2024-118-02FB approved by Commission on \_\_\_\_\_**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**141-07 Vocational Edu Prog**

**| BUDGET AMENDMENT**

23

**2024-141-07**

Request is hereby made to amend **Fund 141 General Purpose School** budget as follows:

141-71300-730-ISM	Vocational Edu Prog: Equipment	\$	36,400	
141-71300-429-ISM	Vocational Edu Prog: Supplies & Materials	\$		30,000
141-76100-706-ISM	Regular Capital Outlay: Building Construction			6,400

**Purpose:** 141-71300 Vocational Education Program - \$36,400 to purchase vocational greenhouse supplies & materials. And, to add a retaining wall and sidewalk to the new greenhouse.

**Budget Amendment Total**

**\$ 36,400.00**

**\$ 36,400.00**

As recommended by the Board of Education November 16, 2023

As recommended by the Budget & Finance Committee \_\_\_\_\_

Motion to approve: \_\_\_\_\_

Second: \_\_\_\_\_

**Voice Vote** Absent \_\_\_\_\_

**Budget Amendment** 2024-141-07 **approved by Commission on** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
JACK MCCALL  
COMMISSION CHAIRMAN

\_\_\_\_\_  
RITA CROWDER  
COUNTY CLERK

Hartsville/Trousdale County, Tennessee  
Statement of Proposed Operations  
127 - American Rescue Plan Act (General)  
For Fiscal Year Ending June 30, 2024

**Statement X-X**

ACCOUNT NUMBER		Appropriated Amount	ACTUAL 2021-2022	ESTIMATED 2022-2023	PROPOSED 2023-2024
<b>44000</b>	<b><u>Other Local Revenues</u></b>				
127 - 44110	Investment Income		1,334	5,772	7,000
	<b>Total Direct Federal Revenue</b>		<b>1,334</b>	<b>5,772</b>	<b>7,000</b>
<b>47600</b>	<b><u>Direct Federal Revenue</u></b>				
127 - 47901	American Rescue Plan Act	<b>2,191,785</b>	1,095,893	1,095,893	-
127 - 47902	American Rescue Plan Act (LATCF)	<b>100,000</b>	-	50,000	50,000
	<b>Total Direct Federal Revenue</b>		<b>1,095,893</b>	<b>1,145,893</b>	<b>50,000</b>
	<b>Total Revenues</b>		<b>\$ 1,097,226</b>	<b>\$ 1,151,665</b>	<b>\$ 57,000</b>
<b>50000</b>	<b><u>GENERAL GOVERNMENT</u></b>				
127 - 51800-712	County Buildings: Heating and Air Conditioning Equip	<b>503,541</b>	503,541	-	- HVAC Courthouse
127 - 55130-356	Ambulance / EMS: Tuition	<b>30,000</b>	-	5,965	24,035 EMT Program
127 - 58400-510	Trustee Commission		13	58	80
<b>90000</b>	<b><u>CAPITAL PROJECTS</u></b>				
127 - 91140-707	Public Health and Welfare Projects: Building Improvements	<b>123,900</b>	-	-	123,900 Health Dept Renovations
127 - 91170-316	Public Utility Projects: Water Tower Project	<b>1,000,000</b>	-	-	1,000,000 Water Tower Project
<b>99000</b>	<b><u>OTHER USES</u></b>				
127 - 99100-316	Transfers Out: Contributions	<b>526,252</b>	523,112	-	- ARPA Bonuses
	<b>Total Expenditures</b>	<b>2,183,693</b>	<b>\$ 1,026,666</b>	<b>\$ 6,023</b>	<b>\$ 1,148,015</b>
	<b>Total Revenues</b>		<b>\$ 1,097,226</b>	<b>\$ 1,151,665</b>	<b>\$ 57,000</b>
	<b>Total Expenditures</b>		<b>1,026,666</b>	<b>6,023</b>	<b>1,148,015</b>
	<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>		<b>70,560</b>	<b>1,145,642</b>	<b>(1,091,015)</b>
	<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ 70,560</b>	<b>\$ 1,145,642</b>	<b>\$ (1,091,015)</b>
	<b>FUND BALANCE JULY 1</b>		<b>-</b>	<b>70,560</b>	<b>1,216,202</b>
	<b>FUND BALANCE JUNE 30</b>		<b>\$ 70,560</b>	<b>\$ 1,216,202</b>	<b>\$ 125,187</b>

Hartsville/Trousdale County, Tennessee

Statement X-X

Statement of Proposed Operations

128 - American Rescue Plan Act (Urban)

For Fiscal Year Ending June 30, 2024

ACCOUNT NUMBER		Appropriated Amount	ACTUAL 2021-2022	ESTIMATED 2022-2023	PROPOSED 2023-2024
<b>44000</b>	<b>Other Local Revenues</b>				
128 - 44110	Investment Income		2,378	12,627	13,000
	<b>Total Direct Federal Revenue</b>		<b>2,378</b>	<b>12,627</b>	<b>13,000</b>
<b>47600</b>	<b>Federal Through State</b>				
128 - 47401	American Rescue Plan Act	3,348,115	1,674,058	1,674,058	-
	<b>Total Direct Federal Revenue</b>		<b>1,674,058</b>	<b>1,674,058</b>	<b>-</b>
	<b>Total Revenues</b>		<b>\$ 1,676,436</b>	<b>\$ 1,686,685</b>	<b>\$ 13,000</b>
<b>50000</b>	<b>GENERAL GOVERNMENT</b>				
128 - 54110-716	Sheriff: Law Enforcement Equipment	25,000			25,000 <i>Law Enforcement Equipment</i>
128 - 54110-718	Sheriff: Motor Vehicles	390,000			390,000 <i>Fund 101 \$290,000 / Fund 111 100,000</i>
128 - 54310-718	Fire Department: Motor Vehicles	126,000	-	126,000	- <i>Fire - Brush Truck</i>
128 - 54420-718	Rescue Squad: Motor Vehicles	53,610	-	31,025	- <i>Rescue - Tahoe if needed</i>
128 - 55130-718	Ambulance / EMS: Motor Vehicles	410,000	44,250	46,980	275,000 <i>Ambulance - equipped</i>
128 - 55130-735	Ambulance / EMS: Health Equipment		16,018	25,342	
128 - 55190-316	Other Local Health Services: Contributions	80,000	-	80,000	- <i>Health Council - Mental Health</i>
128 - 55732-718	Conv Center: Motor Vehicles	423,500			423,500
	<b>PARKS AND FAIR BOARDS</b>	<b>825,645</b>			
128 - 56700-724	Parks and Fair Boards: Site Development		17,355		<i>light poles</i>
128 - 56700-590	Parks and Fair Boards: Transfers to Other Funds			708,290	100,000 <i>to 101: LPRF Playground / Security Cameras</i>
	<b>TOURISM</b>	<b>15,000</b>			
128 - 58110-302	Tourism: Advertising		1,725		
128 - 58110-349	Tourism: Printing, Stationery, and Forms		609	175	<i>County Maps</i>
128 - 58110-399	Tourism: Other Contracted Services		-	7,500	2,614
128 - 58110-499	Tourism: Other Supplies and Materials		-	2,377	<i>County Maps</i>
128 - 58400-510	Other Charges: Trustee Commission		24	126	130 <i>1% of interest income</i>
<b>99000</b>	<b>OTHER USES</b>				
128 - 99100-316	Transfers Out: Contributions	740,000	-	600,000	- <i>Revenue Loss / (Pending) Admin Bldg Generator</i>
	<b>Total Expenditures</b>	<b>3,088,755</b>	<b>\$ 79,981</b>	<b>\$ 1,627,816</b>	<b>\$ 1,216,244</b>
	<b>Total Revenues</b>		<b>\$ 1,676,436</b>	<b>\$ 1,686,685</b>	<b>\$ 13,000</b>
	<b>Total Expenditures</b>		<b>79,981</b>	<b>1,627,816</b>	<b>1,216,244</b>
	<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>		<b>1,596,455</b>	<b>58,870</b>	<b>(1,203,244)</b>
	<b>NET CHANGE IN FUND BALANCE</b>		<b>\$ 1,596,455</b>	<b>\$ 58,870</b>	<b>\$ (1,203,244)</b>
	<b>FUND BALANCE JULY 1</b>		<b>-</b>	<b>1,596,455</b>	<b>1,655,325</b>
	<b>FUND BALANCE JUNE 30</b>		<b>\$ 1,596,455</b>	<b>\$ 1,655,325</b>	<b>\$ 452,081</b>